

Online facilitator training: Introductory sessions

Before attending the introductory online facilitator session, please have the following documents printed and available for reference on the day. All documents listed below are available on the [Facilitators toolbox](#) on the [eviQ Education website](#).

- Module flow diagram (adult or paediatric course depending on clinical setting)
- Toolkit for facilitators

You will need to register for access to the facilitator's toolbox, there are two ways you can register:

1. If you already have a username you can edit your profile and request the additional role '*facilitator*' for your username
2. If you do not have a username you can [register](#) for a username and request the additional role '*facilitator*' in the same form.

During the webinar session the following documents will be discussed:

- Resources
 - › Competency Framework
 - › Learning outcomes
 - › Performance criteria
 - › Record of supervised clinical practice
- Competency assessment tools and assessors guides
 - › Handling antineoplastic drugs and related waste safely
 - › Handling antineoplastic drugs and related waste safely (non- clinical competency checklist)
 - › Administering oral antineoplastic drugs
 - › Administering intravenous antineoplastic drugs
 - › Administering subcutaneous, intramuscular or topical antineoplastic drugs
- Clinical skills workshop PPT
- Facilitators workshop guide
- Participant workshop guide
- Certificates of completion

ADAC Facilitator Training Workshop

Session	Content
Welcome	<ul style="list-style-type: none"> ● Introduction to workshop ● Questions?
ADAC	<ul style="list-style-type: none"> ● ADAC – background and development <ul style="list-style-type: none"> › ADAC Competency Framework › Other ADAC courses ● Structure of ADAC <ul style="list-style-type: none"> › eLearning guides › eQuizzes › competency assessment tools › clinical skills workshop › certificates of completion › CPD ● Technical set up of ADAC <ul style="list-style-type: none"> › online LMS › facilitators page › tracking and reporting › certificates of completion ● Questions?
Clinical skills workshop	<ul style="list-style-type: none"> ● Preparing for the workshop ● Facilitating the workshop ● Questions?
Discussion eviQ and eviQ Education	<ul style="list-style-type: none"> ● Reviews / new developments ● New website ● How to be involved ● Questions?