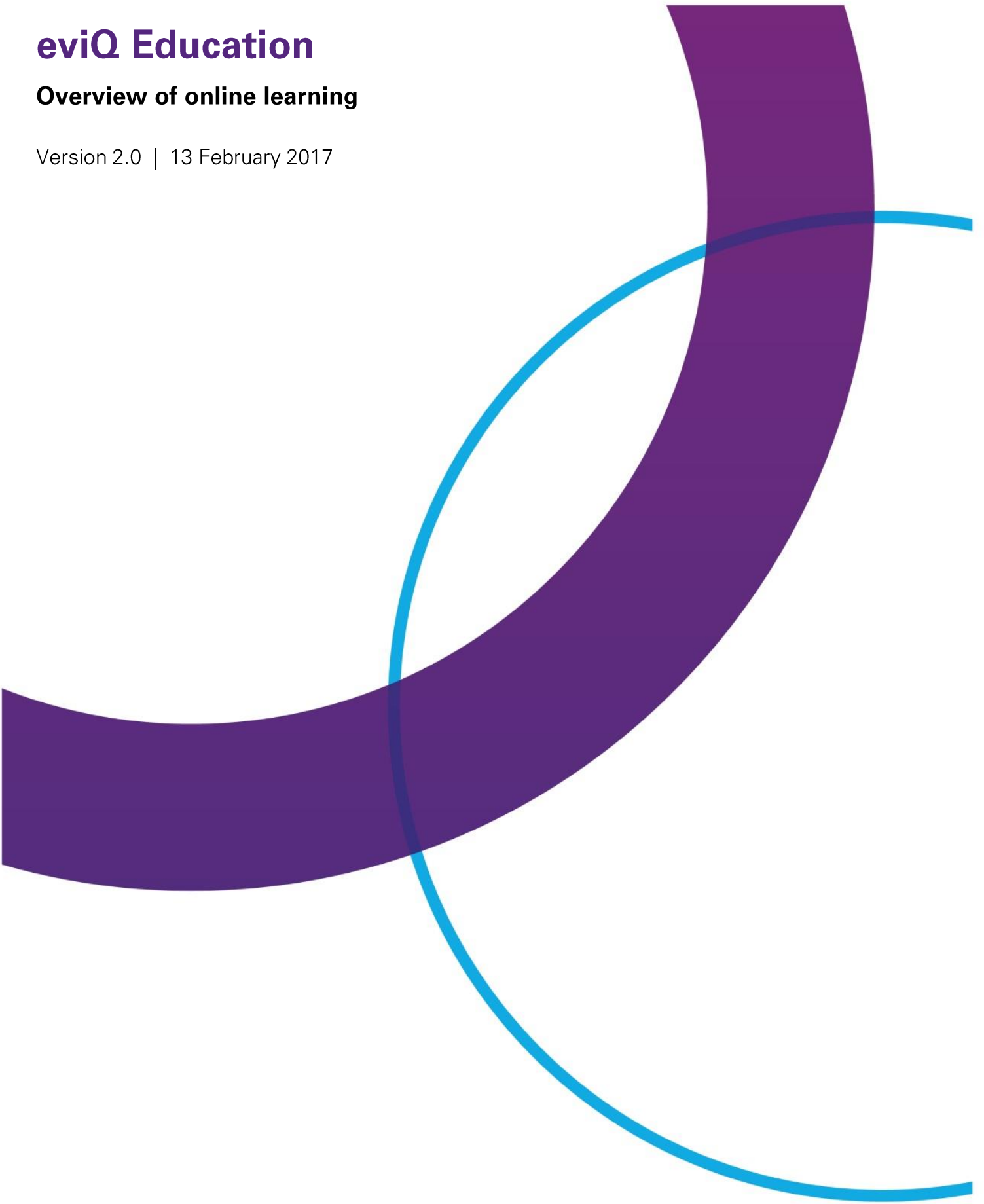


eviQ Education

Overview of online learning

Version 2.0 | 13 February 2017



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eviQ Education

The Cancer Institute NSW has developed online educational material providing cancer health professionals with blended learning courses that standardise and promote best clinical practice for the care of patients with cancer.

The online learning modules are for health professionals working within cancer services and

- promote safe practice,
- are evidence based,
- are flexible in delivery,
- are standardised to improve knowledge and clinical skill,
- allow for transferable clinical knowledge and skills across health facilities,
- are for use in all health care settings; metropolitan, regional, rural and remote,
- support key national cancer education initiatives including EdCaN and Cancer Learning.

All modules can be incorporated within the health care organisation's staff professional development strategy as they have been designed to be implemented locally. The educational programs are developed by the Cancer Institute NSW to meet the objectives of the Cancer Plan. All modules attract Continuing Professional Development (CPD) hours for participants and are provided free of charge.

It is important to note a health facility is not to rely solely on the completion of an eviQ Education Course as assurance of an individual's attainment of clinical competency. Assessment of an individual's competency remains the responsibility of the health facility.

An online module *may* consist of any the following components:

- Online activities
 - › i.e. eLearning guides
- Assessment strategies
 - › i.e. online quizzes (eQuizzes)
- Competency assessment
- Clinical workshop
- Certificates of completion
- Evaluation strategy

Course materials

The Cancer Institute NSW provides all course materials including:

- Course overview, associated documentation and resources to implement the modules,
- Access to online materials and activities including eLearning guides and eQuizzes,
- Associated competency assessments tools,
- Materials to facilitate clinical workshops.

The Cancer Institute NSW maintains responsibility for the currency of all information that is provided.

Access

There are two options for access:

1. Via the Health Facility's Learning Management System (LMS)
 - (a) Enrolment of participants as per local institution policies and requirements.
 - (b) Progress of participants are recorded and tracked by the LMS.

2. Via the eviQ Education website for health facilities who do not have a LMS
 - (a) Enrolment of participants following local policies and requirements.
 - (b) Progress of participants is recorded and tracked by a designated person within the health facility.

Course components

Online activities: eLearning guides

Each eLearning guide may consist of:

- › learning activities,
- › a patient scenario,
- › interactive components to ensure the participant is engaged in the learning process i.e. videos, audio,
- › workplace focus allowing the participant to relate the information back to local policies, procedures and practices,
- › key points to reinforce the learning,
- › reflection points to promote authentic learning experiences.

All online materials are stored on the eviQ server and each health facility is provided with URLs for access. The eLearning guides are not SCORM files allowing for easy and seamless updates as required.

Assessment strategies

Assessment strategies may be incorporated in the modules and examples may include:

- Multiple choice questions published as eQuizzes
 - › Yes / No
 - › True / False
 - › Script concordance tests
- Case studies
- Competency assessment tool

eQuizzes

eviQ Education provides LMS Administrators with access to secure pages with support documents and necessary files. All eQuizzes are SCORM compliant and are downloaded as zip files.

LMS Administrator's are able to upload the zipped files to their LMS allowing the tracking of individual participants and reporting of each course.

Competency Assessment

The aim of the competency assessment is to standardise minimum level competency in knowledge and clinical skill. All competency assessment tools are available on Facilitator's Page on the eviQ Education website. This page is secure and access requires registration with eviQ Education.

Included in each competency assessment tool are the following components:

- Information for the participant
 - › Outlines the stages that are negotiated between participant and facilitator including supervised clinical practice. Supervised clinical practice needs to be in accordance with any local guidelines. Participants practice until they are confident in their ability to successfully complete the competency assessment.
- Record of supervised clinical practice
 - › Participants have unlimited practice session to encourage confidence and safe practice.
- Set performance criteria
 - › Criteria against which a participants clinical skill or knowledge is judged to determine competency.
- Record of competency assessment
 - › Formally documents the participant's successful completion of the competency assessment.

An assessor's guide is provided by the Cancer Institute NSW for each competency assessment tool. In the associated assessors guide, each listed performance criteria within the competency assessment tool contains:

- Expected outcomes
 - › Outlines what the participant must demonstrate to be considered competent
- Key questions (KQ)
 - › To demonstrate knowledge
- Expected response
 - › Outlines the minimum level of knowledge the participant should have

Clinical workshop

The aim of the clinical workshop is to consolidate theory into practice and apply learning from all the online activities to a specific case study. The focus is on contextualising learning to a particular workplace and developing practical skills in the care of the patient.

The clinical workshop is flexible in delivery and allows for:

- either, a one day session, or
- 2 x half day sessions, or
- several discreet 1 or 2 hour sessions over a period of days or weeks

The schedule for the clinical workshop is flexible and may be conducted for a:

- large group > 6 participants
- small group 2-6 participants or
- on a one to one basis

Activities in the clinical workshop may include:

- Information provided in lecture style format,
- Activities,
- Small and / or large group discussion,
- Role play and / or simulation.

Certificates of completion

Participants are awarded a Certificate of completion upon successfully completing the activities outlined in each **Structure** section for each individual course.

For facility's with a LMS

- › It is the responsibility of the individual health facility to generate certificates of completion via their LMS.

For facility's without an LMS

- › It is the responsibility of the designated person to print and validate certificates of completion from the secure Facilitator's page on the eviQ Education website.

Evaluation

- Each course has associated Survey Monkey evaluations to be completed by individual participants.
- Facilities are to provide enrolment and completion numbers to the CINSW every 6 months as requested.

Technical requirements

- Adobe PDR reader
- JavaScript enabled
- Pop up blocker disabled
- Removal of any IT restrictions to ensure access to the eviQ and eviQ Education pages via the internet

Contact information

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